

VERKSAMHETSPLAN MRCIT 2018

MASTER RECEPTION COMMITTEE | OPERATIONAL PLAN 2018

The work of MRCIT involves: planning and organising the reception of new master students; performing the reception; and handing our work over to the next MRCIT through *asping* and continuity. To achieve these tasks, we have decided upon the following goals:

1. By the end of the reception weeks, every new student shall have gained:
 - a. One friend in their own programme
 - b. One friend in another programme
 - c. One friend from the second year of their program
2. All planned events shall fit the schedules of the new students.
3. There shall be a maximum of three scheduled events per week.
4. Events will take place on at least four different weekdays.
5. Every new student shall know how to find study related information.
6. Every new student shall have at least one event in which they are interested.
7. Attendance of every event shall not cost a new student more than 100 sek in total, excluding spontaneous events or alcohol.
8. No new student shall feel obligated to attend any event.
9. Every international student shall know how and where to find information relevant for studying in Sweden.
10. Any and all participatory events (excluding *asping*) hosted by MRCIT after the two reception weeks shall require less than two hours of preparation by MRCIT.
11. Every event during the reception shall be attended by at least 15 new students and 5 second year students.

This list of goals is ambitious, but the committee decided to rather shoot for the stars and get close than to aim to low and end with unfulfilled potential. Below we detail some of the steps we are taking to fulfil the above goals.

GETTING TO KNOW PEOPLE (FROM ALL PROGRAMMES)

Goal 1 we consider core to the reception, as it builds a network of people to socialize with and ask questions of.

The benefits of getting to know your classmates are self-evident. In getting to know people from other programmes, the new students' social circles increase in variety and hopefully the programmes are tied closer together—which would not only benefit the student division's work for master students, but could also be useful on an individual level for group work in common courses. And lastly, getting to know a student from the year above gives the new students a welcoming face to approach with questions, even after the reception is over.

In an effort to reach this goal, we are introducing *hangarounds*. Basically, we invite second year students to partake in our events and socialise with the new students. This would bring the years

closer, and also (perhaps most critically) help us in MRCIT answer questions about programmes that we are not ourselves studying. (The members of MRCIT this year are all MPIDE students.)

IMPROVING COMMUNICATION

Another important step to reach this goal is to improve our reach towards new students. This will be done mainly by using multiple information channels (our Facebook page, Slack, email lists and the standard student division procedures) for our events, and by ensuring that everyone has access to the event locales. This is non-trivial, since the students don't have a common form of communication – not everyone has or utilise Facebook, others have never used Slack, and our teachers reportedly only get the email lists for registered students 2-3 weeks in – that is, at the end of our reception.

Therefore, we are in talks with the MPA's about getting in on the action early by getting email lists to all who have been accepted (and claimed their spot) instead of registered (which is done later), and by having a part in the "Welcome to the Programme" newsletter sent during summer. This gives us some visibility already ahead of the reception. In addition, our intents are to invite everyone to the CTHIT Slack, and the MRCIT reception channel in particular, as soon as we can get hold of the new students' CIDs.

SCHEDULE OF EVENTS DURING RECEPTION

Three of our goals (goals 2, 3, and 4) concern the scheduling of reception events. Courses start immediately in our reception weeks, so we do not want to exhaust the students by hosting too many events. In addition, we want to spread the events over different weekdays so that anyone who might be otherwise scheduled once a week would not miss out on multiple events for that reason alone.

With this in mind, a preliminary schedule for the reception has been outlined.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1	(Intro greeting)	Quiz walk + After Work		Pub Crawl			Barbeque
Week 2	Board games w. DrawIT		Sauna + Pool		Dinner		

All events except for the barbeque are evening events. The events will also consider any 'buffer time' needed, for example grabbing clothes for the sauna & pool or leaving equipment before heading to the pub crawl.

VARIETY OF CONTENT

Goals 5, 6, and 9 relate to increasing the variety of content in the reception—especially in the form of providing additional information about studying at Chalmers or living in Sweden. We hope to make the students further prepared for their studies from the student division's point of view.

AFTER THE RECEPTION

Goal 10 opens up for the possibility to arrange further events after the reception to keep the social forum open. However, any such events are currently not within the scope of MRCIT (outside of *aspiring*, which are excluded from the goal) and we therefore aim to keep them low profile in workload.